



SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville, California 94526
Human Resources
(925) 552-2955 • FAX (925) 837-9247

ANNOUNCING A CERTIFICATED MANAGEMENT POSITION

<u>POSITION</u>	Director I, Human Resources-Compliance
<u>BEGINNING</u>	2023-24 School Year
<u>SALARY</u>	Management Salary Schedule \$167,039 - \$192,074 plus \$3,235 Masters for a 225 day work year. Generous benefit package includes District paid medical, dental, and vision coverage, as well as long-term disability and life insurance.

SUMMARY DEFINITION

Under the direction of the Assistant Superintendent, Human Resources, the Director I, Human Resources-Compliance provides leadership, management, guidance, facilitation, and oversight of the District's implementation of Title IX requirements involving employees, Uniform Complaint (UCP) policies and procedures, and the processing of formal complaints against District personnel; ensures District compliance with applicable state and Federal laws and District policies and regulations pertaining to District personnel; processes complaints involving District personnel from receipt through resolution/final disposition; develops and provides training and information to District staff, parents and students pertaining to compliance issues; and oversees and supervises assigned projects, programs, and personnel as directed.

[JOB DESCRIPTION LINK](#)

<u>QUALIFICATIONS</u>	Any combination of training, education, and experience equivalent to: <ul style="list-style-type: none">• Minimum of a Bachelor's degree from a accredited college or university in human resources, public administration, or a related field and five (5) or more years of successful, diversified experience in Pre-K-12 education or another public agency with experience applying state and Federal statutes pertaining to personnel/employment and receiving, investigating, responding to, mediating and resolving formal complaints.• Master's degree or Juris doctorate preferred
<u>CREDENTIALS</u>	Valid California Administrative Services Credential; Valid California Teaching Credential
<u>APPLICATION</u>	EdJoin: https://www.edjoin.org/Home/DistrictJobPosting/1776627

CLOSING DATE: **April 21, 2023**